



Board of Aldermen Request for Action

MEETING DATE: 1/21/2025

DEPARTMENT:

Administration/Finance/Public Works

AGENDA ITEM: Approve Bill No. 3053-25, FY2025 Budget Amendment No. 4 - 1st and 2nd Reading

REQUESTED BOARD ACTION:

A motion to approve Bill No 3053-25, amending the FY2025 Operating Budget to add \$34,131.33 to the General Fund expenditure budget and \$156,000 to the Transportation Sales Tax Fund expenditure budget. Emergency Ordinance Sponsored by Mayor Boley - 1st and 2nd reading by title only.

SUMMARY:

This Budget Amendment proposes an adjustment to the General Fund by increasing the expenditure budget by \$34,131.33, and add \$156,000 to the Transportation Sales Tax Fund expenditure budget as detailed below.

General Fund

On January 4 and 5, the city experienced a significant snowstorm, followed by another storm on January 9. To assist with snow and ice removal in specific neighborhoods, the city contracted with R&S Lawn. The contractor logged a total of 100 hours clearing roads during these two events. The combined invoices for these services total \$20,026.25.

The FY2025 budget originally allocated \$10,000 for snow removal, which is insufficient to cover these expenses. To pay the contractor for the completed services, an additional \$10,000 is required. Additionally, \$10,000 is requested to ensure adequate funding for potential future snow events, bringing the total snow removal budget to \$30,000.

The FY2025 budget did not include funds for the remaining reimbursement costs from the 2024 Neighborhood Beautification Grant awards. \$25,000 was allocated in the FY24 Budget for the NBG program, and a total of \$19,704.30 was awarded. Neighborhood associations have up to a year from the grant award to submit for reimbursement, the deadline for reimbursement is April 1, 2025. The unspent amount of \$14,131.33 will need to be added to the FY2025 budget to provide authority for the remaining reimbursement requests from neighborhood associations.

This amendment increases the General Fund allocation for snow removal by \$20,000 to address the immediate shortfall and prepare for upcoming weather events and reauthorizes the remaining Neighborhood Beautification Grant reimbursement submissions from FY2024 in amount of \$14,131.33. The resulting General Fund budget amendment is \$34,131.33.

Transportation Sales Tax Fund

During the development of the FY2025 budget, funds for street maintenance operations were not included in the Transportation Sales Tax Fund. All capital projects were budgeted, but maintenance and repair items were inadvertently not budgeted. A budget amendment of \$156,000 is requested. Fund balance and cash flow shows we have available funds and will not impact future years.

This amendment increases the Transportation Sales Tax Fund allocation in the amount of \$156,000 for maintenance expenses.

PREVIOUS ACTION:

The Board previously approved the FY2025 Budget on October 15, 2024.

The Board approved Resolution 1342 – Award of the 2024 Neighborhood Beautification Grants on April 1, 2024.

POLICY ISSUE:

Approving an amendment to the FY2025 Budget.

FINANCIAL CONSIDERATIONS:

The additional expense was not included in the FY2025 Budget.

ATTACHMENTS:

- | | |
|--|-----------------------------------|
| <input checked="" type="checkbox"/> Ordinance | <input type="checkbox"/> Contract |
| <input type="checkbox"/> Resolution | <input type="checkbox"/> Plans |
| <input type="checkbox"/> Staff Report | <input type="checkbox"/> Minutes |
| <input checked="" type="checkbox"/> Other: Invoice from R&S Lawn | |

**AN ORDINANCE AMENDING THE FY2025 OPERATING BUDGET
TO ADD \$34,131.33 TO THE GENERAL FUND EXPENDITURE BUDGET
AND \$156,000 TO THE TRANSPORTATION SALES TAX FUND
EXPENDITURE BUDGET.**

WHEREAS, pursuant to Ordinance 3042-24, passed on October 15, 2024, the City approved the fiscal year ending October 31, 2025, Budget; and

WHEREAS, on January 4 and 5, 2025, the City experienced a significant snowstorm, followed by another storm on January 9, 2025, requiring contracted assistance for snow and ice removal; and

WHEREAS, the City contracted with R&S Lawn for snow removal services, with a combined total of 100 hours spent clearing roads during these storms, resulting in invoices totaling \$20,026.25; and

WHEREAS, the FY2025 Budget originally allocated \$10,000 for snow removal, which is insufficient to cover these expenses; and

WHEREAS, an amendment to the General Fund is required to allocate \$20,000 for the contractor's payment and to provide for potential future snow events; and

WHEREAS, the FY2025 Budget did not include funds to cover the remaining \$14,131.33 of reimbursement requests for the 2024 Neighborhood Beautification Grants; and

WHEREAS, an amendment to the general fund is required to allocate \$14,131.33 to reimburse neighborhood associations.

WHEREAS, an amendment to the Transportation Sales Tax Fund is required to allocate \$156,000 for anticipated maintenance expenses; and

WHEREAS, the FY2025 Budget did not include funds of \$156,000 in the Transportation Sales Tax Fund for anticipated maintenance expenses; and

WHEREAS, an amendment to the Transportation Sales Tax Fund is required to allocate \$156,000 for maintenance expenses.

NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF ALDERMEN OF THE CITY OF SMITHVILLE, MISSOURI AS FOLLOWS:

THAT the fiscal year ending October 31, 2025, Budget is hereby amended to add:

- **\$34,131.33** to the expenditure budget in the General Fund.
- **\$156,000** to the expenditure budget in the Transportation Sales Tax Fund.

PASSED AND ADOPTED by the Board of Aldermen and **APPROVED** by the Mayor of the City of Smithville, Missouri, the 21st day of January 2025.

Damien Boley, Mayor

ATTEST:

Linda Drummond, City Clerk

First Reading: 01/21/2025

Second Reading: 01/21/2025



R S Lawn Service

City of Smithville - Snow Removal
107 W Main St
Smithville, MO 64089

☎ (816) 532-3897
✉ csoules@smithvillemo.org

INVOICE	#2029901
SERVICE DATE	Jan 08, 2025
PAYMENT TERMS	Upon receipt
DUE DATE	Jan 08, 2025
AMOUNT DUE	\$17,806.25

CONTACT US

106 James St
Smithville, MO 64089

☎ (816) 532-4999
✉ info@rslawnsprinkler.com

Service completed by: Office Admin

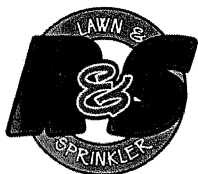
INVOICE

Services	qty	unit price	amount
Snow Removal - 1/4/25 - 1/5/25 - 1/6/25 - 1/7/25 - 1/8/25	96.25	\$185.00	\$17,806.25
Wildflower, Rollins Landing, Greyhawke, Harborview, Hills of Shannon			
1/4 - Jarod - 5.5 hrs, Brad - 4.25 hrs			
1/5 - Jarod - 10.5 hrs, Dave - 9.5 hrs, Brad - 4 hrs			
1/6 - Jarod- 14 hrs, Dave - 14.5 hrs, Tuffton - 7 hrs, Tim - 7 hrs			
1/7 - Jarod - 10 hrs, Dave - 6 hrs			
1/8 - Dave - 4 hrs			

Subtotal	\$17,806.25
Job Total	\$17,806.25
Amount Due	\$17,806.25

Thank You for your business!
If you would kindly leave a 5 star google review for R & S Lawn Service feel free to take 10.00 off your bill! Thank you so much!

See our [Terms & Conditions](#)



R S Lawn Service

City of Smithville - Snow Removal
107 W Main St
Smithville, MO 64089

☎ (816) 532-3897
✉ csoules@smithvillemo.org

INVOICE	#2029976
SERVICE DATE	Jan 13, 2025
PAYMENT TERMS	Upon receipt
DUE DATE	Jan 13, 2025
AMOUNT DUE	\$2,220.00

CONTACT US

106 James St
Smithville, MO 64089

☎ (816) 532-4999
✉ info@rslawnsprinkler.com

Service completed by: Office Admin

INVOICE

Services	qty	unit price	amount
Snow Removal - 1/10/25 Rollins Landing, Harborview, Greyhawke, Hills of Shannon, Wildflower Dave - 7am - 12pm - 5hrs Jarod - 7am - 10am - 3hrs Brad - 8am - 12pm - 4hrs	12.0	\$185.00	\$2,220.00

Subtotal \$2,220.00

Job Total \$2,220.00

Amount Due \$2,220.00

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